



Office of the Sheriff
Gabriel A. "Gabe" Morgan, Sheriff



Newport News Sheriff's Office Employee Commendation

Message from Sheriff Gabe Morgan:

All members of NNSO are expected to perform professional, quality, customer focused service to all those we encounter daily during the performance of our duties. However, there are times when members of the community have a particularly memorable moment where the service you received went "above and beyond" your expectations. Please share your experience with us. We forward commendations to the employee's chain of command so that both the employee and supervisor are notified, and the commendation is placed in their personnel record.

Thank you for your interest and taking the time to complete this form.

Your Name _____

Street Address _____

City _____ State _____ Zip Code _____

Home Phone () _____ Daytime Phone () _____

Involved Employee(s) Name _____ ID# _____

Name _____ ID# _____

Name _____ ID# _____

Description, if name(s) is/are unknown _____

Location _____ Date _____ Time _____

Description of Event/Occurrence _____

(attach additional pages, if necessary)

Signature _____ Date _____

FOR OFFICIAL USE ONLY

NNSO Employee Receiving Commendation

Name _____ ID# _____ Date _____